

# Knaresborough Golf Club

## Ladies Section

### Index

#### Section 1

- 1A The Club
- 1B The Team
- 1C The Ladies Section
- 1D The Locker Room

#### Section 2

- 2A Games and Competitions
- 2B Ladies Competitions and Matches
- 2C Gaining and Maintaining a Handicap
- 2D The Buddy System

#### Section 3

- 3A course Etiquette
- 3B Types of Games and Matches
- 3C Communications



Sue Williams and Gerry Huyts  
May 2017



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# Knarsborough Golf Club - Ladies

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## 1A. The Club

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- Welcome to the KGC Ladies Section; the club was established in 1920 then extended in later years, to become the undulating 18-hole parkland course it is today.

There is a large practice area and great Clubhouse with excellent facilities including Bar, Club Offices and Locker/Changing rooms.

The Club is served by a well-stocked ProShop with two professionals who offer tailor-made courses and individual coaching for game improvement; they provide a wide range of coaching and support. The ProShop also has a 'swing studio' for game improvement and a wide stock of equipment and clothing for sale and also hires trolleys and buggies. This is where you sign in for games and matches and check Tee availability.

There are individual and grouped courses with specific courses for new players and also regular support and coaching for Junior players.

The ProShop has an outside noticeboard detailing all events and Tee bookings, plus all the information you need to take into account about course features and conditions. There is also detailed information available via the Course Information Line and the Club website to enable checks to be made before leaving home. ([www.knaresboroughgolfclub.co.uk](http://www.knaresboroughgolfclub.co.uk))

- Club Telephone Numbers:

The main number for the club is: **01423 862690**

There is a menu of options as follows:

For the Office – press 1

For Bar Manager and Catering – press 2

For the ProShop – press 3

For the Course Information Line – press 4

For the Head Greenkeeper – press 5

- Office and Management

The current Club Manager is: Ivor Roy

The current Secretaries are: Linda Frank (Mon-Wed)

Lisa Brittain (Thur-Fri)

### Bar and Catering

The current Bar Manager is: Steve Chapman

The current Caterer is: Emily Gotts

### Pro Shop

Head Professional: Andy Turner

Assistant Professional: Jack Carter

## 1B. Meet the Team

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- Club Management is dealt with by the Office who handle Membership enquiries, the general running and management of the club and the grounds
- There is a specific Ladies Section for women players; this is lead by The Lady Captain who is supported by a Committee of other female players. Further specific details are available in Section 1C - below
- Clubhouse Hours:

There are several versions of the opening times of the clubhouse, bar and catering, all dependent on the time of year. As you enter the main lounge there is a notice on your left, next to the bar, which displays the current opening hours. This notice is also on the main notice board in the hall on the approach to the locker rooms.
- Dress Code:

Within the clubhouse there is a relaxed dress code – namely smart/casual and the wearing of jeans is permitted. During some functions a more formal dress code is required, however this will be indicated on the notice promoting the relevant event.

On the course the general rule is to wear established ‘golf wear’. It is difficult to be precise as this can include shorts/skorts etc., so keep an eye on the website for more detail. Ladies are permitted to wear sleeveless golf shirts and some golf wear is now collarless. Branded Club clothing is available via the ProShop.

There is a ‘uniform’ for Team Members, comprising white shirt and coral jumper, worn with navy trousers. The ProShop will help you with a wide variety of clothing and equipment options.

## 1C. The Ladies Section

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- The Ladies Section is managed by The Lady Captain supported by an elected Committee of 13 club members:
  - Lady Captain – her role is to ensure the Section is run according to its Rules and Regulations that are agreed and maintained by the Committee and/or at AGM’s or EGM’s. The Lady Captain is elected to serve a one-year term, being invited to this role by the previous year Captain. The prospective Captain serves a term as the Vice Captain and remains on the Committee for one final term as the Past Captain.
  - Vice Captain - supports the Lady Captain, learns how the Section runs and prepares for her term of office in the following year
  - Past Lady Captain - advises and assists the Lady Captain and the Vice Captain
  - Lady Secretary – deals with all the necessary admin and correspondence required to run the Section. This member is elected to the role at the AGM and can serve a term of 1 to a maximum of 7 years.

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Assistant Secretary – assists the Secretary

Treasurer – has a responsibility for accounting, including collecting and paying out Section monies and for maintaining accurate records which are reported to the Committee

Assistant Treasurer – assists the Treasurer

Competitions Secretary – runs all the Competitions for the Section as laid down in the Competitions Manual

Assistant Competitions Secretary – assists the Competitions Secretary

Handicap Secretary – deals with all aspects of handicap management for the section. Handicap levels are initiated, and amended in accordance with CONGU Rules

Assistant Handicap Secretary – assists the Handicap Secretary

Ladies Open Day and Am-Am Organiser

Yorkshire Veterans Representative

More detail about the nature of these roles can be found in the Committee folder kept in the open cupboard/shelves below the main notice board in the Ladies Locker Room.

On the wall as you enter the Locker Room there is a board with photographs of the members of the Ladies' Committee.

- Ladies Section Meetings occur each month for the elected Committee Members; there is an Annual General Meeting (see Club Diary for Date) for all female Members to attend and there are procedures for calling an Extraordinary General Meeting if there are specific matters for ladies to consider.
- The Lady Captain also sits on the KGC Management Committee. This also meets once a month to ensure that the Club is run efficiently and is made up of:
  - The Club Chairman
  - The Club President
  - Men's Captain
  - Ladies' Captain
  - The Club Manager
  - Chair of House
  - Chair of Greens
  - Chair of Competitions and Handicaps
  - Hon. Treasurer and Finance Chair
  - Chair of Membership

## 1D. The Locker Room

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- The Ladies Locker Room with changing areas, lockers, showers and toilet facilities is accessible from the main Club entrance. Players wearing Golf Shoes must not enter through the Club entrance but may enter through a designated rear door. [The rear door has a combination lock with a code – C1920X]

- The Locker Room is also the hub for information for Ladies, with a range of noticeboards detailing information about Competitions, Matches, Competition formats, Handicaps, also newsletters, books and magazines. There is a wealth of essential information here for Members to use. Please feel free to have a good look around.
- Lockers may be hired for equipment storage; the Office will assist you with this.



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# Knaresborough Golf Club - Ladies

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## 2A. Games and Competitions

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- The main Club Competition playing season starts in April, running until October each year. This is the period when there is a framework of 'Qualifying games'. Qualifiers maintain handicap status, give players eligibility for team selection and also for any prize or award linked to a particular round. In the Winter months most rounds are fun competitions i.e. they are non-qualifying games. In general, there are weekly options for players to choose to play either 9 or 18 holes, but there are also some exceptions with one 36-hole competition during the year.
- You must enter to play in any Ladies club competition and you must be eligible to do so. (Eligibility factors can include the type and nature of your Club membership and your handicap level – see the information in the next paragraph). Competition Entry sign-up sheets are posted on the Locker Room noticeboard. Competition notices are usually posted at least three weeks in advance of a playing date. Some competitions are *drawn* for playing partners and opponents; others are open for Members to choose their own. All the necessary information and guidance relating to each Competition is shown on the sign-up sheet.
- Eligibility is dependent on a range of matters generally being the type of membership that you hold and your handicap level. There are full details within the black presentation file in the Locker Room that show a players' eligibility to enter into specific matches and competitions. Ensure you consult the complete list if you have any doubts before signing up.
- Before entering any competition you need to consider whether you are ready for it. Take advice from playing partners and if you have one, your 'Buddy' as it is challenging to any new player to take on the competitiveness of the players around you! Players new to the game may consider entering the 9-hole competitions first to gain experience then move on to the 18-hole games as confidence grows.
- Having entered a competition, signed up, got your playing time etc, it is your responsibility to ensure you arrive in plenty of time prior to the game and that you are ready on the Tee at the start time. (See the 'Etiquette' information at 3A for more information).
- CANCELLATIONS – If for any reason you become unable to play for any game you have signed up for, it is imperative you inform the Club at the earliest point possible. This is particularly vital for matches, drawn games or when there are named pairs playing.
  - a) If you are aware in advance of the game date – contact the Competitions

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Secretary (or named game organiser). Telephone, email or text a.s.a.p.

- b) If problems arise on the day of the game, ring the ProShop as early as possible, they will make adjustments to the playing schedule as players arrive on the course.
  - c) It is polite, but not essential to let your playing partners know of your cancellation – make sure the Club knows first however, to minimize inconvenience for the remaining competition participants.
  - d) Do not leave it for other players to cancel for you, unless they are clear they are responsible for this. Leave any rescheduling to the Competition Secretary or ProShop. Do not reorganise things yourself if you don't need to!
- The Club has a player grading system (league) linked to a player's handicap. Players are divided as follows:
    - Handicap 0 – 20 Silver
    - Handicap 21 – 28 Bronze Division 1
    - Handicap 29 – 36 Bronze Division 2

Before you can enter any competition you must have a handicap; how to gain and sustain a handicap follows in 2C below.

## 2B. Ladies Competitions and Matches

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- Reserved Tee Times – Ladies Competitions 18 and 9 holes, generally take place each Tuesday morning when the tee is reserved between 8:50 and 11:00 am. For 7-Day Members who are unable to play on Tuesdays they may enter to play Medal competitions on Saturday mornings (Sundays in the Winter) via the ProShop. In the Summer some competitions may be played to finish in the evening too.
- There are also other Reserved Tee times for Matches, Mixed and Men's Competitions, Junior Competitions and Visiting Parties etc. Competition Entry forms are on the noticeboards in the Ladies Locker Room and on the corridor board for Mixed events. Reserved Tee times are posted on the main board outside the ProShop and also on the Club website diary: [www.knaresboroughgolfclub.co.uk](http://www.knaresboroughgolfclub.co.uk).
- Check the information available in the Club Diary which gives a broad overview of competitions and key events, then check the detail on the board or website, or call the Club Information Line before setting out!
- More details about Competition formats and types are detailed at 3B.

## 2C. Gaining and Maintaining a Handicap

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- A golf handicap is a numerical measure of a golfer's potential playing ability. It enables players of varying skill levels to compete against each other on a more level playing field. Simply put, the lower the handicap of a player, the better the player is.

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Handicaps are determined and maintained under CONGU Rules – the Council Of National Golf Club Unions (CONGU), which is a unified handicapping system.

The maximum handicap is 28 for men and 36 for women. Your exact handicap is calculated to one decimal place (e.g. 15.7). Your playing handicap is rounded to a whole number (e.g. 16)

Gaining your Handicap: Before you can play in formal (qualifying) competitions within the Club and in competitions at other clubs, every player has to have a registered handicap. To gain one as a new player, you have to submit 3 x 18 hole completed and signed scorecards (or 6 x 9 hole cards, or any combination to make up 54 holes - It doesn't matter what your scores are!) to the Handicap Secretary. Scorecard signatories can be any handicapped player from the Club.

You will then be given a Handicap Certificate.

N.B. If you are a new player, your Buddy can help you with this.

- Active Handicap: You must maintain your handicap in order to play and be selected for Team matches and for some Competitions. To keep an active competition handicap you must have submitted 3 cards from Qualifying Competitions in the previous calendar year (Season April to March). To be eligible to play in Knockouts or Board (major) Competitions, you must have submitted 5 cards from Qualifying Competitions (Club Rule).

Supplementary Score: If you are unable to play in a Club Qualifying Competition it is possible to submit a Supplementary Score. This is a qualifying card played over 18 holes at your Home Course – but not in a competition. You must submit your card marked and signed by an existing Handicapped Club member to the Handicap Secretary.

Qualifying Competitions are clearly marked on the entry sheet most usually on the first Tuesday of every month - when there are 'Medals'. For players unable to make that morning there are Medal playing options later on that day or on Saturday's. For Saturday players, there are sign up sheets in the ProShop; for all other games the sign up sheets are in the Ladies Locker Room.

- The Ladies maximum handicap is 36.

Handicap Reduction: In general, handicap reductions occur when players achieve a nett score that is lower than the par for our course - which is 75. This is a generalisation, as there are other factors that influence this. Each course has a Standard Scratch Score (SSS). This is an evaluation of the length and degree of difficulty of a course and is the score a player with a handicap of 0 is expected to score.

Your nett score (gross score achieved less your handicap) is compared with SSS to see how well you have played.

In addition, after an 18 hole Strokeplay 'Qualifying' Competition, a Competition Scratch Score (CSS) is calculated. This takes into account the actual playing conditions on the day. The CSS is influenced by weather, course conditions and also takes into account the scores achieved by the Competition players.

- Handicap Categories are:
  - Handicap Category 1      0 – 5
  - Handicap Category 2      6 - 12
  - Handicap Category 3      13 – 20
  - Handicap Category 4      21 – 28
  - Handicap Category 5      29 – 36

Handicaps decrease in varying amounts depending on the Handicap Category of the player e.g. for Category 5 players the reduction is by 0.5 and the increase by 0.1.

As an example, on the basis of the SSS being 75; a player with a handicap between 29 - 35 who achieves a nett score of 73 would have their handicap reduced by 1.0, bringing the handicap for a 36-handicap player down to 35.

- Buffer Zone: Handicap increases are limited by a Buffer Zone to avoid massive swings up and down, so a player with a handicap of 29 would only have their handicap increased if their score is 82 i.e. beyond the buffer zone of 5 over their handicap level. In this example, the handicap would be increased by 0.1 to 29.1.

The Buffer Zone levels vary between the Handicap Categories, each Category has a Buffer Zone. If your nett score is below the CSS, your handicap may reduce.

- Handicap Certificates are issued showing the whole number handicap level and the Exact CONGU Handicap level. Players who have Competition Status have a small 'c' beside their Playing Handicap on their certificate.

Handicap increases are made up to the next whole number after 0.4 has been passed; therefore, a player with 29.4 plays off 29, where a player of 29.5 plays off 30!

- As you can see, this is a complex area, so queries should be made to the Handicap Secretary if you would like more guidance.

## 2D. The 'Buddy' System

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- The Ladies' Section would like to make all new members feel welcome and to assist in this we have formed a support network. The aim is to give guidance, advice, friendship, playing opportunities and support to all new members. If you are a new player to the game, or to the Club, you may find it helpful to have an existing member as a 'Buddy'. The Buddy is someone familiar with the club, the course and the members; basically someone who can help you settle in.
- For new or novice players, your Buddy will also help you to gain your handicap; either accompanying you to mark your scorecard so that you can gain your handicap, or arranging for others to help you with this.

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- The following ladies have offered their services as a Buddy – please do not hesitate to contact them:

Lynda Grey	07713 270110	<a href="mailto:lynda.grey@btinternet.com">lynda.grey@btinternet.com</a>
Clare Hollis	01423 861615	<a href="mailto:hollisclare@hotmail.com">hollisclare@hotmail.com</a>
Gwen Russell	01423 866846	<a href="mailto:gwenrussell@live.co.uk">gwenrussell@live.co.uk</a>
Gail Merralls	01423 340786	<a href="mailto:gail.merralls@googlemail.com">gail.merralls@googlemail.com</a>
Sharon Braithwaite	01423 340301	<a href="mailto:sharonbraithwaite@btconnect.com">sharonbraithwaite@btconnect.com</a>
Gerry Huyts	01423 340266	<a href="mailto:gerry.huyts@gmail.com">gerry.huyts@gmail.com</a>
Linda Savage	01423 780602	<a href="mailto:linda@murciagolfproperties.co.uk">linda@murciagolfproperties.co.uk</a>
Di Kemp	01423 524674	<a href="mailto:kempchris49@yahoo.co.uk">kempchris49@yahoo.co.uk</a>
Joanne McBratney*	01423 340568	<a href="mailto:josemcb@yahoo.com">josemcb@yahoo.com</a>

(\*Evening & Weekend play only)

Additional names and contact details are also listed in the Ladies Locker Room



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# Knaresborough Golf Club - Ladies

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## 3A. Course Etiquette

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- **General**

If you are new to the game, or just need to brush up on your golf etiquette, here are some basics that will help keep the game enjoyable for you and those around you.

- Quiet, please! Never talk during another player's swing; this also applies if you pass another game
- Do not yell out following a shot unless you need to give a warning.
- Be aware of your shadow on the putting green. Don't stand in a place that causes your shadow to be cast across another player or that player's putting line
- Never walk through a playing partner's putting line. Your footprints might alter the path of a partner's putt. Step over the putting line, or walk around (behind) the partner's ball

- **Keep Safe**

- Do not swing your club until you know that others in your group are at a safe distance. Likewise, keep your distance when others are swinging. Be aware to steer clear of trouble
- When practising your swing, never swing in the direction of another player. There may be pebbles or twigs or other matter in the grass that could fly up and injure a playing partner.
- Do not hit the ball until you are certain that the group ahead of you is out of range. If your ball appears to be headed toward another player or another group, give them a warning by yelling out, "FORE" (an internationally recognised alert). Also, there are bells placed to the side of the course (Hole 1; Hole 10) which should be sounded as the group pass; these enable other players on the tee to know it is safe for them to drive
- Observe the safety suggestions posted in golf buggies and drive carefully. Golf etiquette also requires that you follow the course indicators keeping buggies and trollies on the signposted routes to avoid damage to the course.
- Never throw clubs in anger. In addition to being rude and childish, it could also be dangerous

- **Maintain a Good Pace**

- Keep the round moving by being prepared to hit your shot when it is your turn. You probably don't like waiting on other groups - don't make other groups wait on you
- The Player who drives first is decided at the start by a draw; this may take place immediately before the game or will be listed on the match sheet in the Locker Room. Subsequent tee shots are dictated by who wins the previous hole – that player takes 'the Honour'

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- During play the player who is furthest away from the pin hits first in a group; group members should stay behind or to the side that player
  - Do not spend too much time looking for a lost ball, particularly if there is a group behind you ready to play. If you insist on taking the full five minutes allotted in the rulebook to look for lost balls, golf etiquette says wave up the group behind to allow them to play through.
  - If you anticipate that your ball may be lost or out-of-bounds, you may play a 'Provisional Ball'. The Provisional Ball must be played from the place of the original strike. The provisional ball cannot be used if the original ball is located or is playable. The use of the Provisional Ball attracts a one stroke penalty.
  - Always try to keep pace with the group ahead of you. If space opens in front of you, allow a faster group to play through
  - The player whose ball is on the green, should attend the flag and the last putting player should replace it without delay after the last putt is made
  - Always leave the putting green as soon as your group has finished putting and your golf bag at the side where you will walk off to the next tee
  - Complete the score card when you arrive at the next tee; if it is your drive (you have the 'Honour') take your drive *before* completing the score card
  - It is always helpful to rake the bunker for your playing partner if your ball is ahead of theirs
- **Be Kind to the Course**
    - Observe the noticeboards outside the Pro Shop for any details about course conditions or requirements. Messages there will detail hole closures, Winter restrictions or specific timetables for booked or reserved games
    - Observe trolley/buggy rules
    - Keep trollies away from greens and hazards. The wheels on trolleys can damage these sensitive areas. You must use Mats in Winter and Winter Wheels when advised by the club.
    - Repair your divot marks on the tee (sand box on tees); repair your pitch marks on the green and repair your divots in the fairway by replacing the divot from whence it came and pressing it down
    - Always rake sand bunkers after hitting to erase your footprints and damage to the area where your ball was. Leave rakes in the bunker on the rake rack

### 3B. Types of Competitions & Matches

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#### **Medal**

This is the simplest format in that the gross score for each hole is totalled and the player's handicap is subtracted from the total gross score to record a nett score for the round. The winner is the player with the lowest nett score.

#### **Stableford**

Rather than counting the total number of strokes taken, as in stroke play, it involves scoring points based on the number of strokes taken at each hole. The number of points awarded on each hole is determined based on a comparison of the number of strokes taken to par of the hole. This fixed score is then adjusted in relation to the

player's handicap. The points for all holes are totalled and the winner is the player with the most points.

### **Match play**

Match play pits players one against another, rather than one against the field as in Stroke play and Stableford. Opponents compete to win individual holes, and the player who wins the most holes wins the match. Match play can be played by two individuals, or one on one - known as Singles Match Play. Otherwise teams of two players can square off, with Foursomes and Fourball the most common formats.

### **Four-ball Better Ball**

A better ball competition is played as a team of two players with another team of two making up the Fourball. The team score for each hole is recorded as the better score of the two. This can be a Stroke play or a Stableford competition

### **Foursomes**

Foursomes is a competition format in which teams of two pairs of golfers play alternate shots using the same ball. The first player tees off, the second player hits the second shot, the first player hits the third shot, and so on until the ball is holed. Players alternate the tee shots so that the same player doesn't hit every drive. Foursomes can be played and scored as Stableford, Stroke play or Match play.

### **Greensomes**

Greensomes is a competition format that is a variation of Foursomes (2-person teams, each playing one ball). In Greensomes the players tee off, the better of the two tee shots is selected and that ball is then played alternate-shot until holed. This format is repeated on each hole.

### **Texas Scramble**

It is usually played in a team of 3 or 4 players, where the team decides which shot is the best to take and all other team members play from that spot. This continues until the ball is holed. This format is repeated for each hole.

In summary the rules are:

- All players tee off at each hole
- The team then selects the best drive to take and marks the position with a tee peg within 6 inches of the ball (not nearer the hole). A minimum of four tee shots for a 4 person team and 5 for a 3 person team, per player to be used
- The other players then retrieve their balls
- The player whose ball has been chosen then plays their next shot first
- The remaining players, in turn, then play their ball within six inches of the tee peg (not nearer the hole) and play their shot. The above method of play is followed until the green is reached.
- On the green the same method applies. The ball chosen is marked by a putter head length, not nearer the hole, and players putt from the same spot in turn. Each player must mark the ball after putting. Play continues from each chosen position until the ball is holed.
- The score is the total number of shots from the chosen spots (including the tee

shot). Note! If a player putts and misses but then inadvertently knocks the ball into the hole, then that score counts.

- At the end of the round the total for each hole is added together and strokes received /subtracted to give the total net score for the round. The winning team will be the one with the lowest nett medal score. The strokes received are usually 10% of the combined handicaps of the team players in teams of four.

### **External Competitions:**

As members of the Harrogate and District Union of Golf Clubs there are certain competitions, which are available to play in. The sign up sheets are displayed in the locker room on the notice board; the sheet clearly states eligibility the competition format, venue, date, cost and handicap level.

## **3C. Communications**

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The Club Website: [www.knaresboroughgolfclub.co.uk](http://www.knaresboroughgolfclub.co.uk). KGC has a very informative website with a specific section for members. The site shows if the course is open, handy to avoid a wasted journey when the weather is bad, and any other course information such as playing off mats in winter and preferred lies. To access this section you need a login and password, which can be setup for you by contacting the office. Once you have your own login and password take time to browse the member's only section:

Ladies section: this gives competition results, start sheets, handicap list, competition details.

Diary section: this shows what events are taking place on a daily basis, it is also very useful for finding out times when the tees are reserved for a specific purpose (e.g. Visiting Party) and therefore not open for general play.

My Account: This holds your profile (name, address, email and phone number) you can edit these details if necessary. There is also a Member Search facility, which holds the contact details for each member. There is also a hard copy of the contact details for lady members in the display book on the countertop in the locker room. This display book holds lots of information and is worth taking time to look through, such as handicap list, competition eligibility etc.

- The Club Diary – this is an annual mid-year Diary available from the Clubhouse in March; it details all club events and activities for the coming year. It is a very useful reference point.
- Newsletters etc.

There are several newsletters available to members:

- ❖ The Ladies Captain sends out a regular update by email
- ❖ The CragRat is the main club newsletter and is on the website member's section and hard copies are available in the Club House
- ❖ The Club Pro, Andy Turner, also sends out a regular update
- ❖ The Club Manager, Ivor Roy sends out regular information to all members

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NB: It is important that you ensure we have your up-to-date email address; if this changes please let the Office know (and the Lady Secretary) to ensure that all records are updated accordingly.

- Twitter

If you are a Twitter user, you can access the Club's Twitter feed

- Facebook:

If you use Facebook you can access the Club's page and the ProShop page.

- Suggestion Book:

There is a Suggestion Book in the Ladies Locker Room, if you have any idea that you want to put forward, you can either enter it in the book or speak to the Lady Captain or any of the Committee. There is also a Suggestion Book on the bookcase in the main lounge, which is for consideration by the Club Main Committee.

We hope you have found this information useful, if you feel there is anything else to include – please let a member of the Committee know.

Happy Golfing!